

# Washoe County Regional Animal Services Advisory Board

## AGENDA

**Monday, December 10, 2018 ~ 10:00 a.m.**

**WASHOE COUNTY REGIONAL ANIMAL SERVICES CENTER**

**CLASSROOM**

**2825 LONGLEY LANE, # A, RENO, NEVADA**

## MEMBERS

Naomi Duerr, Reno - Chair  
Annette Rink, DVM, PhD - Vice-chair  
Charlene Bybee, Sparks  
Jill Dobbs, SPCA  
Kitty Jung, Washoe County  
Irene Payne  
Vacant

**PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:** Washoe County Regional Animal Services Center, 2825 Longley Lane, Reno, Nevada; Washoe County Administration, 1001 East Ninth Street, Reno, Nevada; Washoe County Courthouse - Second Judicial District Court, 75 Court Street, Reno, Nevada; Sparks Justice Court, 1675 Prater Way, Sparks, Nevada; and the Washoe County District Health Department, 1001 East Ninth Street, Building B, Reno, Nevada. The Washoe County Regional Animal Services Advisory Board support materials may be obtained by contacting Carol Smith at Washoe County Regional Animal Services at 775-353-8900 or by going to Washoe County Regional Animal Services, 2825 Longley Lane, Reno.

This agenda and support materials are also posted on the Washoe County website, at the following address:

[https://www.washoecounty.us/animal/wcras\\_advisory\\_board/index.php](https://www.washoecounty.us/animal/wcras_advisory_board/index.php)

This notice may also be found on the State of Nevada Public Notice website at: <https://notice.nv.gov>

The Washoe County Regional Animal Services Advisory Board may consider items on the agenda out of order, may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment specific to the action item of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Washoe County Regional Animal Services Advisory Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The Regional Animal Services Advisory Board conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The Regional Animal Services Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Regional Animal Services Advisory Board. However, responses from the Regional Animal Services Advisory Board to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Washoe County Regional Animal Services Advisory Board will consider, the Advisory Board may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future Washoe County Regional Animal Services Advisory Board meeting agenda. The Advisory Board may do this either during the Public Comment item or during the following item: **“WASHOE COUNTY REGIONAL ANIMAL SERVICES ADVISORY BOARD MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** (Non-action item).”

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Regional Animal Services at 775-353-8900, 48-hours before the meeting.

# *Animal Services Advisory Board* – Agenda

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1. **CALL TO ORDER/ROLL CALL** [Non-action item]
2. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. Comments are to be made to the Washoe County Animal Services Advisory Board as a whole.
3. **APPROVAL OF AUGUST 9, 2018, MINUTES** [For Possible action]
4. **DIRECTOR’S REPORT** [Non-action item] - An informational update on the Department of Regional Animal Services’ programs, statistics, emerging developments, financial updates, and other matters properly related thereto. Shyanne Schull
5. **Washoe County Regional Animal Services (“WCRAS”) Barking Complaints** [Non-action item] – An informational overview and presentation of how WCRAS handles barking complaints. Field Supervisor Cindy Doak
6. **WCRAS PARK PATROLS** [Non-action item] – An informational presentation on WCRAS Park Patrol efforts, including an overview of park patrol efforts and WCRAS’s receipt of community feedback on this program. Amanda Schultz
7. **UPDATE ON RECRUITMENT FOR OPEN ANIMAL SERVICES ADVISORY BOARD MEMBER POSITION** [Non-action item] – An informational update on the recruitment process for the vacant board position. Shyanne Schull
8. **SET 2019 MEETING SCHEDULE** [For possible action] – A review, discussion and possible action to set and approve a meeting schedule for 2019. Shyanne Schull
9. **WASHOE COUNTY REGIONAL ANIMAL SERVICES ADVISORY BOARD MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – Limited to items not addressed elsewhere on the agenda. The Washoe County Regional Animal Services Advisory Board may not engage in discussion or take action on any item identified under this topic and items may be placed on a future agenda for discussion and possible action. The next regular meeting of the Washoe County Regional Animal Services Advisory Board to be determined in the previous agenda item.
10. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Washoe County Advisory Board agenda. Comments are to be made to the Washoe County Regional Animal Services Advisory Board as a whole.
11. **ADJOURNMENT** [Non-action item]